

Blooming Prairie CARES Business Grant Program
Application

1. Legal Name of Business _____

DBA if Different _____

Address _____

Phone _____

2. Owner of the Business _____

Address of the Owner _____

3. Applicant Name _____

Address _____

Contact Information: Phone Number _____ E-mail _____

Relationship to Business _____

4. What is the business structure? Check any that may apply:

Corporation

Partnership

Proprietorship

Other: _____

5. Do you own or lease your business space?

Own

Lease

6. Was your business ordered to close by Governor Walz's Executive Orders?

Yes

No

7. Please describe the operating status of your business:

Open for business and/or operating online similar to pre-COVID

Partially open and operating (example: reduced hours or online only)

Closed

16. Does the business derive income from passive investments without an operation tie to an operating business in Blooming Prairie; real estate transactions; property rentals or property management?

- Yes
- No

17. Does the business focus on speculative activities based on fluctuations in price rather than the normal course of trade?

- Yes
- No

18. What will the funds be used for? Please provide information on the intended use of the grant funds. Funds may be used for expenses spanning from March 1, 2020 through October 9, 2020.

Lease or Mortgage Payments:	
Payroll (Wages excluding Federal and State withholdings):	
Utilities:	
Insurance:	
Payments to Suppliers:	
Business consulting to modify operations due to COVID-19:	
Other Business Expenses (list below):	
TOTAL GRANT REQUEST:	

19. Is the business currently for sale, or does it have intentions of closing within six (6) months?

- Yes
- No

Required Submittal Documents:

- W-9 with signature
- Most recent year tax return. 2019 Federal Business Returns or appropriate business tax schedule based on entity type. If 2019 tax return is not available, 2018 is acceptable.
- Month Profit & Loss Statements for the following months: March, April, May, June and July 2020.
- If you lease your business space, please provide a letter from your landlord stating you were current on rent prior to March 16, 2020, or provide a statement showing rent was current prior to March 16, 2020.
- Proof of eligible expenses from March 1, 2020 to October 9, 2020 that you are seeking fund for. Examples may include payroll documentation, mortgage/rent statements, utility statements, insurance statements or invoices, other invoices and/or receipts for qualified business expenses. All eligible expenses are a result of the response to the public health emergency, must be properly documented, and meet federal requirements for qualified CARES expense.

NOTE: Grant funds are not a revenue replacement and need to be specifically tied to operating expenses. Taxes are not a qualified expense. Expenses incurred outside of the March 1, 2020 to October 9, 2020 window are also not eligible. Purchase of capital such as equipment is not eligible. Business owner/managers personal expenses are ineligible uses of grant funds.

- Acknowledgement Form (attached)

Submit Materials:

In-person: City Hall, 138 Hwy Ave South

E-mail: cbp@smig.net

Mail: PO Box 68, Blooming Prairie, MN 55917 (Must be received by October 12, 2020)

Applicant Acknowledgements

1. The Applicant shall hold the City of Blooming Prairie, MN, it's officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Blooming Prairie CARES Business Grant Program or it's Application (Grant Application), including but not limited to, any legal or actual violations of any State or Federal Laws.
2. The Applicant recognizes and agrees that the City of Blooming Prairie retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at it's sole risk and expense.
3. The Applicant acknowledges that they have read the Blooming Prairie Cares Business Grant Program eligibility requirements and understand that if the application is approved for funding, grant funds awarded must only be used to pay eligible expenses.
4. The Applicant acknowledges that they understand data submitted in relation to this application will become government data and is subject to federal and state data laws. Some of the data may be considered private or non-public prior to the award of financial assistance, while some limited data may be considered private or non-public even following the award. The City will not publicize your business plans, customer lists, income tax returns, design/market/feasibility studies, income and expense reports, or any other data classified as private or non-public under Minn. Stat. 13.591. Application data submitted by organizations that are not selected for grant funding will only be released upon request and as required by Minn. State Chapter 13 or other applicable state/federal law. Application or evaluation data may also be shared with any entity that has a legal right to the data under Minnesota or federal law, including under court order. You can refuse to supply any or all of the requested information, which you are not legally required to provide.
5. The Applicant acknowledges that the business is not for sale and doesn't have intentions of closing the business within six (6) months.
6. The Applicant acknowledges that if the business changes ownership or closes within six (6) months of the issuance of grant funding the applicant will be responsible for reimbursing the City of Blooming Prairie for the full grant amount.
7. **Finance Assistance Certification:** I hereby certify that the Blooming Prairie Business Grant Program is necessary and due to direct and adverse effects related to Executive Orders 20-04 and 20-08 and/or to the COVID-19 pandemic.

The undersigned, a duly authorized representative of the Applicant, hereby certifies the foregoing information is true, correct and complete as of the date hereof; and agrees that:

- All proceeds from the grant will be used for eligible business expenses under the Blooming Prairie CARES Business Grant Program, including compliance with Federal CARES Act program requirements;
- Grant funding are to be used solely for the reimbursement of expenses previously incurred; the applicant must provide proof of eligible expenses from March 1, 2020 to October 9, 2020 that they are seeking fund for in conjunction with their Grant Application to the City prior to funds being released.
- Applicant shall be bound by all terms and provisions of the Blooming Prairie CARES Business Grant Program.

Acknowledgement Form Signature Page

Name/Title of Authorized Business Representative

Signature of Authorized Business Representative

Date

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